

LINWOOD COMMON COUNCIL
CAUCUS AGENDA
February 26, 2025
6:00 P.M.

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor Matik _____ Mrs. Albright _____ Mrs. DeDomenicis _____
 Mr. Kelly _____ Mr. Levinson _____ Mr. Michael _____
 Mr. Walcoff _____ Mr. Ford _____

- Professionals: Mr. Youngblood _____ Mr. Polistina _____ Mrs. Napoli _____

2. Approval of Minutes Without Formal Reading

3. Mayor's Report

4. Councilwoman Albright
 - A. Planning, Engineering, & Development
 1. Resolution rejecting the bids for the Poplar Avenue Field Improvements
 2. Resolutions approving Change Order No. 6 and No. 7 with R. Maxwell Construction with regard to the All Wars Memorial Park Field House

5. Councilwoman DeDomenicis

6. Councilman Kelly
 - A. Neighborhood Services

7. Councilman Levinson
 - A. Revenue & Finance
 1. Resolution authorizing the refund of various tax overpayments
 2. Resolution canceling grant balances

8. Councilman Michael
 - A. Public Safety

9. Councilman Walcoff
 - A. Public Works

10. Council President Ford
 - A. Administration

11. Solicitor's Report

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
February 26, 2025**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Matt Levinson

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- | | |
|----------------|--|
| 56-2025 | A Resolution authorizing the refund of various tax overpayments |
| 57-2025 | A Resolution rejecting the bids for the Poplar Avenue Field Improvements Contract No. 55 in the City of Linwood |
| 58-2025 | A Resolution approving Change Order No. 7 with R. Maxwell Construction Co., Inc. with regard to the All Wars Memorial Park Field House |
| 59-2025 | A Resolution canceling grant balances |
| 60-2025 | A Resolution approving Change Order No. 8 with R. Maxwell Construction Co., Inc. with regard to the All Wars Memorial Park Field House |

APPROVAL OF BILL LIST:

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

RESOLUTION No. 56, 2025

A RESOLUTION AUTHORIZING THE REFUND OF VARIOUS TAX OVERPAYMENTS

WHEREAS, certain owners of real estate situate in the tax district of the City of Linwood have paid their 4th quarters of 2024 and their 1st quarter 2025 property taxes in accordance with the provisions of the Statute so made and provided; and

WHEREAS, certain property owners have overpaid their 2024 property taxes due to duplicate payments made by Core Logic in the amounts set forth on the list attached hereto and made part hereof; and

WHEREAS, Core Logic has requested a refund of the 2024 & 1st qtr. 2025 tax overpayments for the properties listed;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of CoreLogic payments in the amount of \$16,489.42 to Core Logic, Attn: Refunds Dept, 3001 Hackberry Road, Irving, TX 75063-0156 for the overpayments set forth on the attached list in order to refund monies representing overpayment of taxes to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of February, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of February, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

VARIOUS TAX OVERPAYMENTS

<u>Block</u>	<u>Lot</u>	<u>Qualifier</u>	<u>Amount</u>
29.02	11.01		\$ 3,459.90
59	1.11		\$ 3,791.78
98	4		\$ 2,107.79
99	7		\$ 2,230.69
111	2		\$ 1,256.39
118	9		\$ 2,493.46
150	2	C0716	\$ 1,149.41

RESOLUTION No. 57, 2025

A RESOLUTION REJECTING THE BIDS FOR THE POPLAR AVENUE FIELD IMPROVEMENTS CONTRACT NO. 55 IN THE CITY OF LINWOOD

WHEREAS, the City of Linwood advertised for and received bids for the Poplar Avenue Field Improvements Contract No. 55 on Tuesday, February 11, 2025 at 10:00 A.M.; and

WHEREAS, the bids submitted have been reviewed and it has been determined that the bids are well in excess of the amount budgeted with regard to the aforesaid project; and

WHEREAS, the City Engineer has indicated that the submitted bids far exceed the budget for the subject project;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the bids submitted on February 11, 2025 for the Poplar Avenue Field Improvements Contract No. 55 be and are hereby rejected based upon the Certification of the City Engineer and more specifically because the bids far exceed the allocated budget for the project.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of February, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of February, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

CITY OF LINWOOD
CONTRACT NO. 55 - POPLAR AVENUE FIELD IMPROVEMENTS

ITEM NO.	ITEM DESCRIPTION	QUANTITY	THINK PAVERS		WEST BAY CONSTRUCTION		CAPELA CONSTRUCTION		LANDBERG CONSTRUCTION	
			BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL
1	Mobilization & Permits	1 LS	\$ 10,000.00	\$ 10,000.00	\$ 35,000.00	\$ 35,000.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00
2	Construction Layout	1 LS	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00
3	Clearing Site	1 LS	\$ 62,999.68	\$ 62,999.68	\$ 25,000.00	\$ 25,000.00	\$ 18,000.00	\$ 18,000.00	\$ 41,000.00	\$ 41,000.00
4	Sawcutting	91 LF	\$ 3.85	\$ 350.35	\$ 8.00	\$ 728.00	\$ 5.00	\$ 455.00	\$ 5.00	\$ 455.00
5	Excavation, Unclassified: 10" Depth	45 CY	\$ 20.00	\$ 900.00	\$ 125.00	\$ 5,625.00	\$ 10.00	\$ 450.00	\$ 50.00	\$ 2,250.00
6	Removal of Pavement	950 SY	\$ 27.00	\$ 25,650.00	\$ 20.00	\$ 19,000.00	\$ 20.00	\$ 19,000.00	\$ 5.00	\$ 4,750.00
7	Dense Graded Aggregate, Base Course, 6" Thick	162 SY	\$ 111.00	\$ 17,982.00	\$ 50.00	\$ 8,100.00	\$ 25.00	\$ 4,050.00	\$ 12.00	\$ 1,944.00
8	HMA Milling, 2" & Variable Depth	3,333 SY	\$ 4.50	\$ 14,998.50	\$ 8.00	\$ 26,664.00	\$ 20.00	\$ 66,660.00	\$ 6.00	\$ 19,998.00
9	Hot Mix Asphalt, 9.5M64 Surface Course, 2" Thick & Variable	450 TON	\$ 146.00	\$ 65,700.00	\$ 125.00	\$ 56,250.00	\$ 180.00	\$ 81,000.00	\$ 130.00	\$ 58,500.00
10	Hot Mix Asphalt, 19M64 Base Course, 2" Thick & Variable	25 TON	\$ 172.00	\$ 4,300.00	\$ 135.00	\$ 3,375.00	\$ 200.00	\$ 5,000.00	\$ 130.00	\$ 3,250.00
11	Concrete Vertical Curb	112 LF	\$ 54.00	\$ 6,048.00	\$ 75.00	\$ 8,400.00	\$ 50.00	\$ 5,600.00	\$ 45.00	\$ 5,040.00
12	Concrete Sidewalk, 4" Thick	185 SY	\$ 87.00	\$ 16,095.00	\$ 150.00	\$ 27,750.00	\$ 150.00	\$ 27,750.00	\$ 145.00	\$ 26,825.00
13	Detachable Warning Surface	1 UNIT	\$ 335.00	\$ 335.00	\$ 350.00	\$ 350.00	\$ 500.00	\$ 500.00	\$ 350.00	\$ 350.00
14	Reinforced Concrete Slab, 6" Thick	116 SY	\$ 165.00	\$ 19,140.00	\$ 200.00	\$ 23,200.00	\$ 175.00	\$ 20,300.00	\$ 185.00	\$ 21,460.00
15	Traffic Markings, Thermoplastic	1,050 SF	\$ 7.00	\$ 7,350.00	\$ 7.00	\$ 7,350.00	\$ 5.00	\$ 5,250.00	\$ 6.00	\$ 6,300.00
16	Regulatory & Warning Signs	15.57 SF	\$ 71.00	\$ 1,105.47	\$ 100.00	\$ 1,557.00	\$ 35.00	\$ 544.95	\$ 85.00	\$ 1,323.45
17	Concrete Wheel Stops	14 UNIT	\$ 118.00	\$ 1,652.00	\$ 125.00	\$ 1,750.00	\$ 100.00	\$ 1,400.00	\$ 110.00	\$ 1,540.00
18	4' White Vinyl Split-Rail Fence	112 LF	\$ 21.00	\$ 2,352.00	\$ 40.00	\$ 4,480.00	\$ 35.00	\$ 3,920.00	\$ 31.00	\$ 3,472.00
19	6' Solid White Vinyl Fence	500 LF	\$ 49.00	\$ 24,500.00	\$ 55.00	\$ 27,500.00	\$ 40.00	\$ 20,000.00	\$ 50.00	\$ 25,000.00
20	6' Bench	6 UNIT	\$ 500.00	\$ 3,000.00	\$ 2,000.00	\$ 12,000.00	\$ 2,500.00	\$ 15,000.00	\$ 1,850.00	\$ 11,100.00
21	8' Picnic Table	6 UNIT	\$ 700.00	\$ 4,200.00	\$ 3,000.00	\$ 18,000.00	\$ 2,500.00	\$ 15,000.00	\$ 2,500.00	\$ 15,000.00
22	Table with Seating	6 UNIT	\$ 700.00	\$ 4,200.00	\$ 3,500.00	\$ 21,000.00	\$ 4,000.00	\$ 24,000.00	\$ 2,800.00	\$ 16,800.00
23	Bike Rack	4 UNIT	\$ 300.00	\$ 1,200.00	\$ 2,000.00	\$ 8,000.00	\$ 1,500.00	\$ 6,000.00	\$ 1,700.00	\$ 6,800.00
24	Water Fountain	1 LS	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 16,000.00	\$ 16,000.00
25	Walkway Edging	3,250 LF	\$ 1.00	\$ 3,250.00	\$ 3.00	\$ 9,750.00	\$ 3.00	\$ 9,750.00	\$ 1.90	\$ 6,175.00
26	Flag Pole Relocation	1 LS	\$ 10,000.00	\$ 10,000.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 9,500.00	\$ 9,500.00
27	Uplight Relocation	1 LS	\$ 6,000.00	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00
28	4" PVC Conduit	260 LF	\$ 20.00	\$ 5,200.00	\$ 7.00	\$ 1,820.00	\$ 15.00	\$ 3,900.00	\$ 66.00	\$ 17,160.00
29	Thuja Occidentalis Green Giant, 6' to 8'	67 UNIT	\$ 500.00	\$ 33,500.00	\$ 350.00	\$ 23,450.00	\$ 200.00	\$ 13,400.00	\$ 670.00	\$ 44,890.00
30	Landscaping	1 LS	\$ 11,000.00	\$ 11,000.00	\$ 12,000.00	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
31	Irrigation Extension	1 LS	\$ 8,500.00	\$ 8,500.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 31,000.00	\$ 31,000.00
32	Topsoil Spreading, 4" Thick	1,400 SY	\$ 10.00	\$ 14,000.00	\$ 10.00	\$ 14,000.00	\$ 8.00	\$ 11,200.00	\$ 20.00	\$ 28,000.00
33	Hydroseeding	1,400 SY	\$ 1.00	\$ 1,400.00	\$ 2.50	\$ 3,500.00	\$ 5.00	\$ 7,000.00	\$ 0.01	\$ 14.00
34	Topsoil Stabilization, Type 2 Mat	1,400 SY	\$ 5.00	\$ 7,000.00	\$ 5.00	\$ 7,000.00	\$ 3.00	\$ 4,200.00	\$ 6.00	\$ 8,400.00
35	Temporary Silt Fence	1,000 LF	\$ 4.00	\$ 4,000.00	\$ 4.00	\$ 4,000.00	\$ 3.00	\$ 3,000.00	\$ 0.01	\$ 10.00
36	Maintenance & Protection of Traffic	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
37	Fuel Price Adjustment	1 LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
TOTAL BASE BID			\$ 416,408.00		\$ 454,099.00		\$ 463,329.95		\$ 467,306.45	

RESOLUTION No. 58, 2025

A RESOLUTION APPROVING CHANGE ORDER NO. 7 WITH R. MAXWELL CONSTRUCTION CO., INC. WITH REGARD TO THE ALL WARS MEMORIAL PARK FIELD HOUSE

WHEREAS, Change Order No. 7 with R. Maxwell Construction Co., Inc. with regard to the All Wars Memorial Park Field House has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$6,440.00 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order No. 7 with R. Maxwell Construction Co., Inc. regarding the All Wars Memorial Park Field House be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 7 with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of February, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of February, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 2-21-2025
Re: Availability of Funds-Memorial Park Field House Change Order #7

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$6,440.00 are available under Capital Ordinance 6-2022A Recreation Improvements. Funds will be encumbered to R. Maxwell Construction 206 W Delilah Road Pleasantville, NJ 08232.

Vincent J. Polistina, PE, PP, CME
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE
Matthew F. Doran, PE, PP, PLS, CME
Deborah Wahl, PE, PP, CME



Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

February 21, 2025

Leigh Ann Napoli, RMC
City Clerk/City Administrator
City of Linwood
400 Poplar Avenue
Linwood, NJ 08221

**Re: Change Order No. 7
All Wars Memorial Park Field House Building
Contract No. 40
City of Linwood, Atlantic County
PA No. 7501.22**

Dear Leigh Ann:

Please be advised that Polistina & Associates has received a change order request from R. Maxwell Construction Company, Inc. for the above referenced project.

Polistina & Associates recommends the approval of Change Order #7 in the amount of \$6,440.00 for the furnishing and installation of the materials and labor required to complete the stair tower ceilings and walls with painted plywood and the PVC column wraps for the second-floor support columns.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

A handwritten signature in blue ink, appearing to read "V. Polistina", is written over the typed name.

Vincent J. Polistina, PE, PP, CME
City Engineer

cc: Anthony Strazzeri, CFO
Blair Albright, Councilwoman

6684 Washington Avenue, Egg Harbor Township, NJ 08234
Phone: 609.646.2950 Fax: 609.646.2949

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 7

DATE February 20, 2025

CONTRACT NO. 40

PROJECT DESCRIPTION All Wars Memorial Park Field House

CONTRACT DATE April 10, 2024

CONTRACTOR R. Maxwell Construction Co., Inc.

REASON FOR CHANGE ORDER Completing Stair Tower / Ceilings

<u>CONTRACT ITEM NO.</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>	
				<u>Additions</u>	<u>Deletions</u>
CO-7	1 LS	Completing stair tower ceilings and walls with painted plywood; and PVC wrap on 2 nd story columns	\$6,440.00	\$6,440.00	
			Subtotal	\$6,440.00	
			Total	\$6,440.00	

ACCEPTED: ORIGINAL CONTRACT AMOUNT \$ 1,025,000.00

R. Maxwell 02/20/25 PREVIOUS CHANGE ORDERS \$ 53,004.53
 CONTRACTOR DATE

APPROVAL RECOMMENDED: THIS CHANGE ORDER NO. 7 \$ 6,440.00

Polistina & Associates 2-21-25 TOTAL CHANGE ORDERS TO DATE \$ 59,444.53
 POLISTINA & ASSOCIATES DATE

APPROVED: ADJUSTED CONTRACT AMOUNT \$ 1,084,444.53

OWNER DATE PERCENT CHANGE IN CONTRACT 5.80 %

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.

RESOLUTION No. 59, 2025

A RESOLUTION CANCELING GRANT BALANCES

WHEREAS, the Federal and State Grant Fund of the City of Linwood reflects Grants Receivable and Appropriated Reserves for the various grants; and

WHEREAS, the projects funded by these grants and balances have been fully completed and no further expenditures will be made from these grant line items and no funds will be received from the State of New Jersey for the remaining receivable balances;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the following balances be canceled;

Grants Appropriated Reserves:

Community Development Block Grant \$15,000.00

Grant Receivables:

Community Development Block Grant \$15,000.00

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of February, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of February, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 60, 2025

A RESOLUTION APPROVING CHANGE ORDER NO. 8 WITH R. MAXWELL CONSTRUCTION CO., INC. WITH REGARD TO THE ALL WARS MEMORIAL PARK FIELD HOUSE

WHEREAS, Change Order NO. 8 with R. Maxwell Construction Co., Inc. with regard to the All Wars Memorial Park Field House has been submitted for review and approval; and

WHEREAS, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$698.76 in accordance with the attached Change Order incorporated herein and made part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that Change Order NO. 8 with R. Maxwell Construction Co., Inc. regarding the All Wars Memorial Park Field House be and is hereby authorized and approved;

BE IT FURTHER RESOLVED, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order NO. 8 with regard to the above referenced project.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of February, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of February, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 2-21-2025
Re: Availability of Funds-Memorial Park Field House Change Order #8

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$698.76 are available under Capital Ordinance 6-2022A Recreation Improvements. Funds will be encumbered to R. Maxwell Construction 206 W Delilah Road Pleasantville, NJ 08232.

Vincent J. Polistina, PE, PP, CME
Ronald N. Curcio, PE, PP
Jennifer L. Heller, PP, AICP
Charles J. Kaenzig, PE
Matthew F. Doran, PE, PP, PLS, CME
Deborah Wahl, PE, PP, CME



Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

February 21, 2025

Leigh Ann Napoli, RMC
City Clerk/City Administrator
City of Linwood
400 Poplar Avenue
Linwood, NJ 08221

Re: Change Order No. 8
All Wars Memorial Park Field House Building
Contract No. 40
City of Linwood, Atlantic County
PA No. 7501.22

Dear Leigh Ann:

Please be advised that Polistina & Associates has received a change order request from R. Maxwell Construction Company, Inc. for the above referenced project.

Polistina & Associates recommends the approval of Change Order #8 in the amount of \$698.76 for the furnishing of the materials for the thresholds for the doors on the field house building.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

A handwritten signature in blue ink, appearing to read 'V. Polistina', is written over the printed name.

Vincent J. Polistina, PE, PP, CME
City Engineer

cc: Anthony Strazzeri, CFO
Blair Albright, Councilwoman

6684 Washington Avenue, Egg Harbor Township, NJ 08234
Phone: 609.646.2950 Fax: 609.646.2949

CONTRACT CHANGE ORDER

CHANGE ORDER NO. 8

DATE February 20, 2025

CONTRACT NO. 40

PROJECT DESCRIPTION All Wars Memorial Park Field House

CONTRACT DATE April 10, 2024

CONTRACTOR R. Maxwell Construction Co., Inc.

REASON FOR CHANGE ORDER Thresholds (Material only)

CONTRACT ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION	
				Additions	Deletions
CO-8	1 LS	Thresholds (material only)	\$698.76	\$698.76	
			Subtotal	\$698.76	
			Total	\$698.76	

ACCEPTED: ORIGINAL CONTRACT AMOUNT \$ 1,025,000.00

[Signature] 02/20/25 PREVIOUS CHANGE ORDERS \$ 59,444.53
 CONTRACTOR DATE

APPROVAL RECOMMENDED: THIS CHANGE ORDER NO. 7 \$ 698.76

[Signature] 2-21-25 TOTAL CHANGE ORDERS
 POLISTYNA & ASSOCIATES DATE TO DATE \$ 60,143.29

APPROVED: ADJUSTED CONTRACT AMOUNT \$ 1,085,143.29

OWNER DATE PERCENT CHANGE IN CONTRACT 5.87 %

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.